



MONTHLY EXPENSE BUDGET EXAMPLE

COMMUNITY PROJECT EXAMPLE | Month ended September 30, 2026

Illustrative figures only. All companies and volunteer names are fictional. Donated-labor values are proposed estimates, not verified quotes or actual spending.

STARTING FUNDS

\$18,600

CASH EXPENSES

\$4,710

CLOSING BALANCE

\$13,890

ITEMIZED CASH EXPENSES

PROJECT / EXPENSE	EXAMPLE SUPPLIER	AMOUNT	% SPENT
Lighting: fixture & materials	Blocklight Supply Co.	\$1,260.00	26.75%
Lighting: installation labor	Neighborhood Electric Co.	\$840.00	17.83%
School supplies: notebooks, pencils, glue	Classroom Essentials Co.	\$1,450.00	30.79%
School supplies: delivery	Community Route Logistics	\$300.00	6.37%
Repairs: paint & repair materials	Neighborhood Hardware Co.	\$650.00	13.80%
Repairs: door-lock parts	Community Key & Lock Co.	\$210.00	4.46%
TOTAL ILLUSTRATIVE CASH EXPENSES		\$4,710.00	100%

DONATED LABOR / ESTIMATED SAVINGS

WORK / CATEGORY	CONTRIBUTOR	CASH	EST. VALUE
Door-lock installation / Corporate volunteer	Community Key & Lock Co.	\$0.00	\$300.00
Painting / Community volunteer	Elena Brooks	\$0.00	\$350.00
Painting / Community volunteer	Maya Rivera	\$0.00	\$350.00
Supply distribution / Community volunteers	Jordan Ellis & Avery Chen	\$0.00	\$200.00

ESTIMATED DONATED-LABOR SAVINGS

\$1,200.00

Estimated cost if paid: \$5,910 - Actual cash expenses: \$4,710 = Savings: \$1,200

IN DEVELOPMENT | NEW COMMUNITY PROJECTS

STARTING BALANCE CARRIED FORWARD

\$13,890.00

Includes savings allocated to the next approved project

\$1,200.00

Remaining development reserve awaiting approved project allocation

\$12,690.00

Reconciliation: \$18,600 starting funds - \$4,710 cash expenses = \$13,890 carried forward. The \$1,200 estimated savings is already included in that balance; it is not additional income. Future use remains subject to any funding restrictions.